

OUR LADY OF MT. CARMEL SCHOOL
400 WEST MONROE STREET
HERRIN, ILLINOIS 62948
Phone 618-942-4484
Fax 618-942-2864
Principal, Jason Swann

Position: Teacher Aide – Pre Kindergarten

Our Lady of Mount Carmel School is seeking a PreK Aide beginning in January, 2027. Candidates will assist with day-to-day activities in the PreK classroom. Candidates need to be team players, aspire to create lifetime learners and be dedicated to making a positive difference in the lives of our youth. Candidates will help classroom routines and assist with instructional activities. The hours of this position are concurrent with the regular school day, five days a week but will vary by day. This position is a part-time, ten month contract. Beginning pay will be \$18.00 hourly.

Benefits: May be eligible for personal days and sick leave per Diocese of Belleville Office of Education policies and regulations and applicable Illinois and federal law; as well as retirement benefits if eligibility requirements are met.

(<https://www.diobelle.org/temporal-affairs/human-resources/employment-opportunities>)

How to Apply

To apply: Please contact the School Office.

by email: jswann@olmcschool.net

by mail: Our Lady of Mount Carmel School

Attn: Jason Swann, Principal

400 W. Monroe St.

Herrin, IL 62948

Employment is contingent upon successful completion of background check.